



## Settlement Negotiator

Freedom Debt Relief of Freedom Financial Network is expanding. We are one of the largest debt settlement companies in the US . We are looking for entrepreneurial, talented, motivated individuals for an exciting opportunity in a growing industry. We are seeking professional and growth driven people! Work hard, have fun and earn a great living helping people get out of their most pressing financial problems!

Under general supervision, candidates for this position will regularly perform a variety of duties involving the negotiation of delinquent accounts on behalf of enrolled clients in The Freedom Financial debt reduction program. Judgment as to which learned work method to apply for the desired result, and the ability to communicate effectively is imperative.

### ESSENTIAL DUTIES:

- Contact originating creditors, collection agencies and out of state attorneys offices in order to negotiate on clients behalf for a reduced settlement on delinquent and/or charged off accounts.
- Calculate acceptable percentages for settlement according to guidelines set forth by department.
- Work assigned queue of clients in order to achieve goals and objectives.
- Review clients banking account to determine funds necessary to complete settlement and payment of company fees. Gathering and submitting required documentation for approval and payment of accounts. Candidates will be responsible for transmittal and receipt of various e-faxes to and from enrolled clients' creditors' collection agencies and out of state attorneys offices.
- Candidates will be responsible for reports, and various other tasks assigned by direct supervisor(s).
- Flexibility of work schedule is required.

### JOB QUALIFICATIONS:

- ◆ Minimum of one year experience in collections, legal collections or medical collections
- ◆ Minimum of one year experience in call center or call center operations
- ◆ Proficient PC skills in the Microsoft product line including: Word and Excel

You may apply by emailing your resume to [cgonzalez@freedomdebtrelief.com](mailto:cgonzalez@freedomdebtrelief.com)